

**Cambridge Memorial Library
Board Meeting
November 10, 2025**

The meeting was called to order with the following members present: Wendy Dubberke, Angie Fleenor, Crystal Hughes, Mike Macki, Arlyss Peterson, and Laurie Hazel.

Absent: Deb Malone and Dona Cowman

Minutes of the previous meeting and treasure's report were read and approved.

Invoices Presented:

Amazon	\$164.72
Amazon	\$342.13
Amazon	\$97.78
Grant Prairie	\$397.99
Grant Prairie	\$1,490.88
Grant Prairie	\$44.08
Grant Prairie	\$129.98
Grant Prairie	\$543.39
Oriental Trading	\$75.52
Postage	\$4.47

Old Business: Grants have been received for the laptops, tv and table.

New Business:

Laurie would like a line item for the grants, she has spoken with Susan.

There was discussion about the increase with the shared agreement with the City of Elkhart and was unanimous that there would be a 5% increase in the fee raising the amount from \$9,278.64 to \$9,742.57.

Laurie presented that there are check outs that have not been returned and are extremely overdue. The patron has been contacted multiple times with no success. She suggested that we update our circulation policy. We looked at several policies by other libraries. It was discussed and decided to update the policy stating that the new policy will read that the Director will send a letter to the patron stating that they will be charged with the replacement cost of the item(s) not returned and will not be able to check out until the account is settled. The letter will also contain the State codes.

November 20 will be the online Board of Director's training.

The Vendor Fair set up will be Friday at 4:00 and take down will be Saturday at 2:00.

The Library will be closed Thanksgiving Day and the Friday after.

Four patrons were added and the October door count was 625.

Meeting Adjourned.

